



May 14, 2024

County of Newberry

Purchasing Department
Request for Proposals # 2024-3

**Newberry County Courthouse Network Cabling Project
2022 CPST**

Proposals are due June 18, 2024, no later than 3:00 PM, Local Time

**PLEASE NOTE THAT THE VENDOR IS ULTIMATELY RESPONSIBLE
FOR VERIFYING RECEIPT OF ANY/ALL ADDENDA PRIOR TO THE
PROPOSAL OPENING.**

GENERAL REQUIREMENTS

- Specifications, requirements, and inquiry answers may be obtained from the following contact:

Crystal Waldrop, CPPB
Newberry County Procurement Department
1309 College Street
Newberry, S.C. 29108
E-mail: cwaldrop@newberrycounty.net
Phone: (803) 321-1420


- Proposals will be received at:

Newberry County Courthouse Annex
Procurement Department
Post Office Box 156
1309 College Street
Newberry, S.C. 29108

- Proposals are due **June 18, 2024, no later than 3:00 PM.** Proposals received after this time will be marked “LATE” and will not be considered.
- Newberry County reserves the right to reject any or all proposals. Any objections to the specifications/requirements as set forth should be filed in writing by the deadline to submit questions or clarifications.
- No faxed or e-mailed proposals will be accepted.
- Newberry County will evaluate all qualifying proposals. All requirements in this RFP should be satisfied to ensure that the proposal will qualify for consideration. Newberry County desires to receive proposals only from vendors who can demonstrate the specified qualifications set forth in this RFP. The failure of any submitting firm to demonstrate that its qualifications are consistent with the County’s requirements and expectations will result in that firm’s proposal being disqualified.
- The County shall not be liable for any expense incurred in connection with the preparation of a response to this solicitation. Vendors should prepare a straightforward and concise description of their ability to meet the requirements of this document.
- All requested information should be provided in order for a Proposal to be considered responsive. However, any firm submitting information that is

determined to be substantially inaccurate, misleading, exaggerated, or incorrect, shall, at the County's sole discretion, be disqualified from consideration.

- This request is NOT a Bid; therefore, any alternate solutions that meet or EXCEED the outlined minimum requirements may be submitted for consideration. Newberry County is interested in any and all details of other innovative and original ideas above and beyond those discussed in this Request for Proposals.
- All ideas that meet or exceed the minimum requirements will be considered.
- Addenda to this RFP will be posted on the Newberry County Procurement Department's website (www.newberrycounty.net/departments/purchasing). PLEASE NOTE THAT THE VENDOR IS ULTIMATELY RESPONSIBLE FOR VERIFYING ITS RECEIPT OF ANY AND ALL ADDENDA PRIOR TO THE PROPOSAL OPENING, AND FOR MONITORING THE AFOREMENTIONED LINK FOR SUCH ADDENDA.
- Feel free to contact Crystal Waldrop via email at cwaldrop@newberrycounty.gov if any questions arise. No interpretations or clarifications of the meaning of the instructions or Scope of Services will be made orally (except for general information). Every request for such interpretation should be in writing addressed to Crystal Waldrop, Procurement Director. **In order to be given consideration, such requests must be received not later than June 6, 2024 by close of business at 5:00 p.m.** Any and all such interpretations and any supplemental instructions will be provided in the form of written addenda and will become supplemental to this Request for Proposal.
- The chosen vendor shall be required to provide the County with a general liability (GL) policy, with Newberry County listed as an additional insured, along with proof of worker's compensation coverage, regardless of statutory requirements. The GL policy shall contain \$1,000,000.00 of coverage, per occurrence.


Crystal Waldrop, CPPB
Purchasing Director

1. Introduction and Scope of Work:

Newberry County is requesting proposals for the reworking of the network cabling in the Newberry County Courthouse, 1226 College Street, Newberry, SC. Funding will be provided by the 2022 CPST Referendum.

Project will require new CAT6 ethernet cable to be run from each red and blue dot location marked on the blueprints provided to the third-floor room notated as 303/300. All network cable runs will need to go to a punch block. All ports must be numbered on the punch block and wall jack and tested. Punch blocks and rack to be provided with proposal.

Drawings are included for each floor indicating the locations for the proposed cabling.

Existing fiber connections and four CAT6 connections must be ported to the 3rd floor rack (303/300). The current fiber location is in a sub-level room below the basement floor level notated on basement floor blueprint as electrical A103. A six-strand fiber will be fine.

Current connections on the second floor must remain in place, and the new network cable runs and plates must be installed from red dot marks on blueprint to 3rd floor 303/300. Connections on the first floor and basement level offices can be replaced or a new CAT 6 cable and jack can be installed, leaving this option open to the vendor.

The blue dots marked on the blueprints designate the locations for our current security cameras. A new jack and CAT 6 cable run will need to be installed to go from each blue dot to the 3rd floor punch block at 303/300. Current cabling for cameras must remain in place. Some camera connections may be at a higher height on the wall (closer to the ceiling). There are a couple of new spots designated for future cameras. A few offices have a security camera at their door. These door security devices will need to have their connection stay in place with a second new connection running to the third floor.

The following must be provided with proposal:

- A cost per run for any additional runs that may need to be added during installation that is not currently shown in the blueprints provided.
- The rack will need to accommodate the punch blocks, 3 switches, and one Firewall with room for expansion. A 42U unit or floor standing rack is preferred.

Cable run totals below include all red and blue dots shown on the 4 blueprints provided.

- Rack and Punch blocks to accommodate at least 240 ports.
- Cat 6 Patch cables = 220 @ 1' foot, 100 @ 7' feet, 20 @ 10' feet, 10 @ 15' feet.
- New wall plates and CAT6 jacks for all connections
- 6 strand fiber and 4 Cat 6 ethernet cables to go from A103 to 303/300
- Cable run totals - Basement = 54, First floor = 117, Second floor = 48, Third floor = 2

Total CAT 6 cable runs on all floors = 221

2. Proposal Submission Requirements

Sealed Proposals are due no later than 3:00 PM on Tuesday, June 18, 2024. Emailed and faxed proposals will NOT be accepted. Submit proposals in writing to Crystal Waldrop CPPB, Purchasing Director, at 1309 College Street, PO Box 156, Newberry, SC 29108. On envelope exterior, indicate RFP # 2024-3; Courthouse Network Cabling Project. Late proposals will not be accepted. Proposals must be signed by an employee or owner of the company who is empowered to act on the company's behalf.

Proposals shall include at least three references for current and past performance.

Proposers are to include a cost proposal for all materials and labor to complete the project.

The awarded vendor will be responsible for coordinating work with the operations of the court system in the Courthouse, as well as with the County's representative.

3. Proposal Evaluations

All proposals deemed responsive to this solicitation, as determined in the sole discretion of Newberry County, will be evaluated based on the following categories, and in the proportions indicated:

- 1. Company's Understanding of Scope** **25%**
- 2. Documented Experience** **25%**
- 3. References** **25%**
- 4. Cost Proposal and Additional Fees** **25%**

4. VENDOR INFORMATION FORM

The undersigned, on behalf of the respondent, certifies that; (1) this information is made without previous understanding, agreement or connection with any person, firm, or corporation providing a response to the same document; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the response is entered; (4) they have read the complete Request for Proposal and understand all provisions; (5) if officially proposed in response to any Request for Proposal accepted by Newberry County, the capabilities identified are guaranteed as written and will be implemented as stated; and (6) mistakes in writing of the submitted response will be their responsibility.

Vendor Name as Registered with the SC Secretary of State

Type of Organization (check one):

Sole Proprietorship **Partnership** **Corporation** **Public Corp.**

Authorized Contact Name Printed **Title**

Authorized Signature **Date**

Mailing Address **Physical Address**

City/State/Zip **City/State/Zip**

Phone Number **Fax Number**

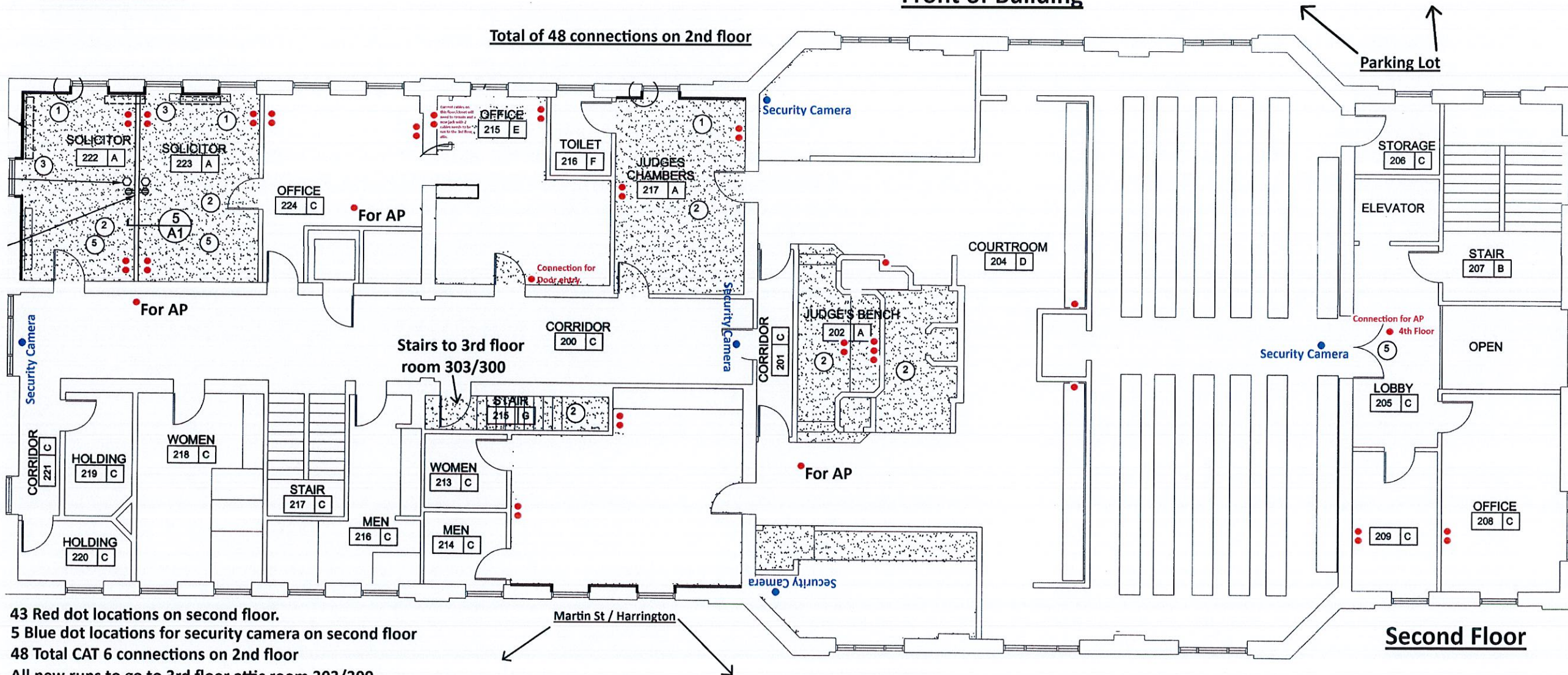
Company Website Address **E-Mail**

Tax I.D. Number

Second Floor

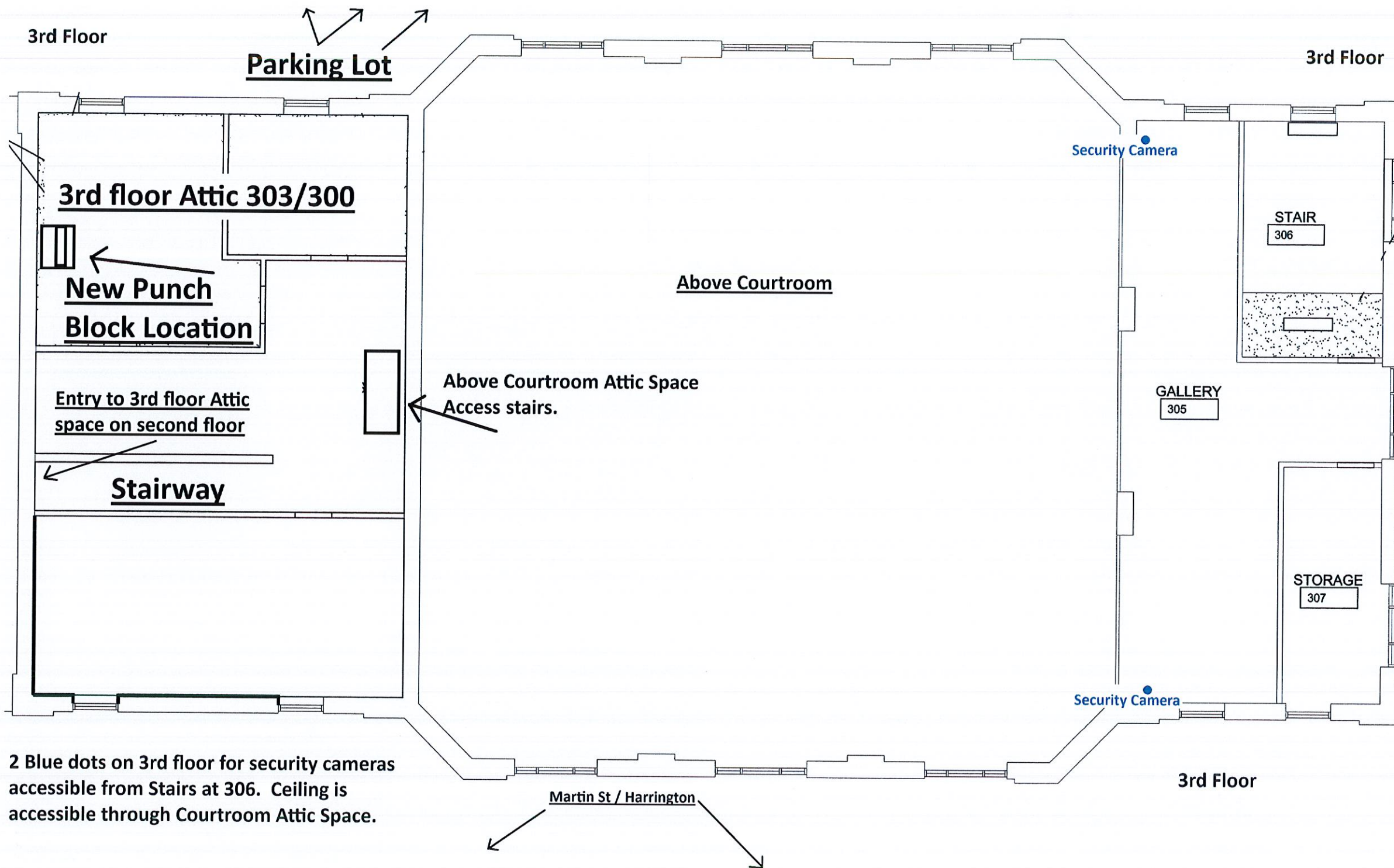
Front of Building

Total of 48 connections on 2nd floor



- 43 Red dot locations on second floor.
- 5 Blue dot locations for security camera on second floor
- 48 Total CAT 6 connections on 2nd floor
- All new runs to go to 3rd floor attic room 303/300.
- All current network connections on this floor will need to remain in place and new jacks and runs will need to be installed.

Second Floor



2 Blue dots on 3rd floor for security cameras accessible from Stairs at 306. Ceiling is accessible through Courtroom Attic Space.

51 Cat 6 Red ● 4 of the connections are below basement in A103

3 Security cameras ● Blue dot specifies CAT6 connection for Security camera on ceiling

Total 54 Cat6 connections in basement

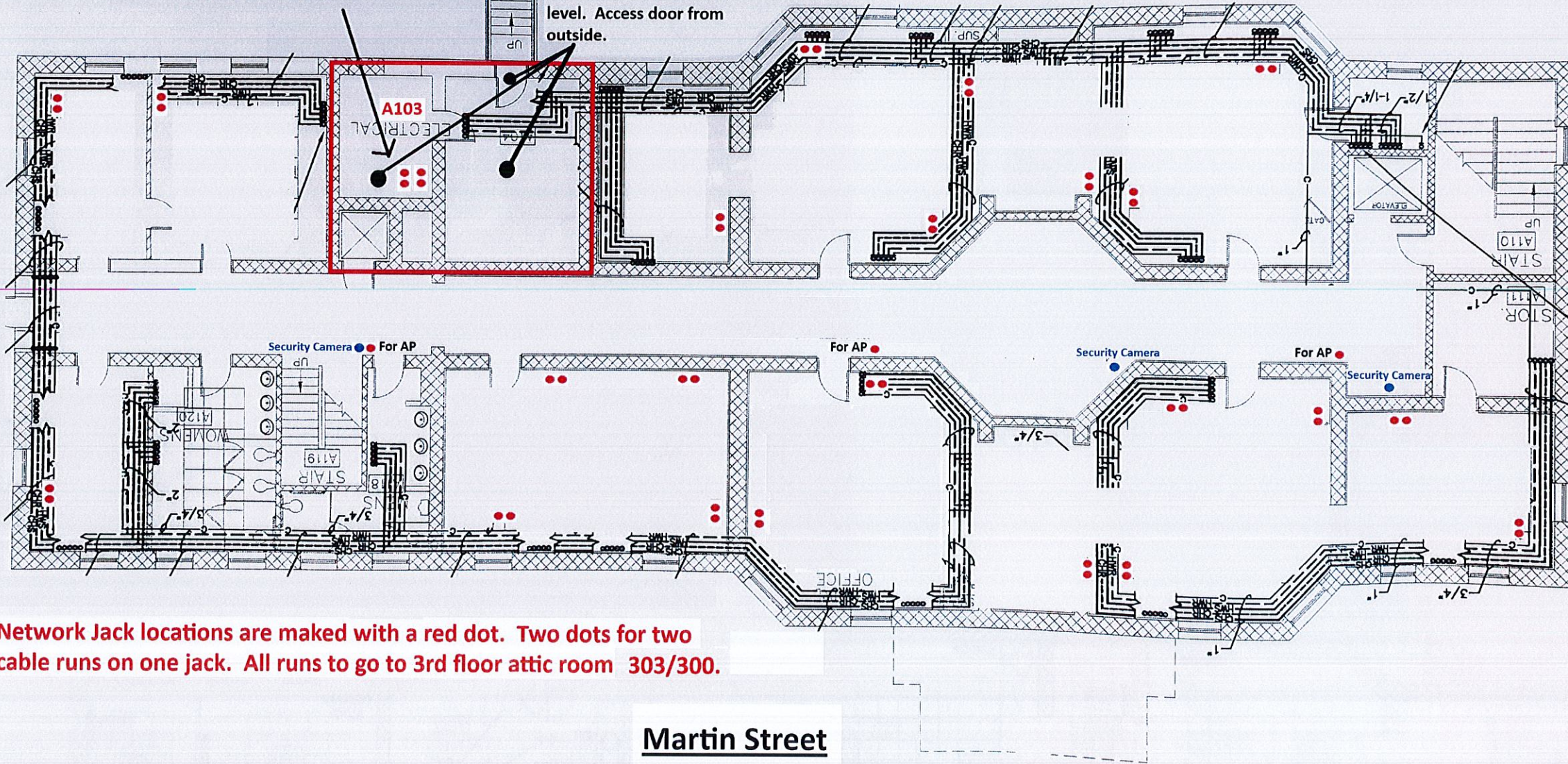
Room below first floor ground level.
Current ISP fiber location where 6
strand fiber and 4 ethernet cables will
need to run to 303/300

Stairs to A103

Red square area is
located below basement
level. Access door from
outside.

Front of Building
Basement Level

Parking Lot



Network Jack locations are marked with a red dot. Two dots for two
cable runs on one jack. All runs to go to 3rd floor attic room 303/300.

Martin Street